



Senior Center Steering Committee

Meeting Minutes, July 20, 2011

Ellington Town Annex
57 Main Street, Ellington, Ct

Members Present: Wayne Reynolds, Sue Hannigan, Morris Webber, Amelia Kurpat, Peter Williams, Anna Turner, Doris Crayton.

Others Present: Maureen Webber, Adam Kurpat, James Stoughton, Joan Randell, Ron Stomberg.

Call to Order: Wayne Reynolds called the meeting to order at 3:01.

1. Citizen Forum:

Joan Randell brought up the upcoming Senior Center Tours being put on by the CT Association of Senior Center Personnel on August 23, 2011, if anyone on the Committee would like to attend.

2. Approval of previous meeting minutes

MOTION (Hannigan) SECONDED (Webber) TO APPROVE THE MINUTES OF THE June 8, 2011 MEETING AND PASSED UNANIMOUSLY.

3. Meeting with Board of Education (6/20/11)

The timing of referendums, as they relate to the needs of the Board of Education and the Senior Center, were discussed. Doris Crayton will contact Steve Cullinan to see if he has found out if the two town projects can be put to referendum as one question.

4. Meeting with First Selectmen (6/20/11):

Two items were discussed during the First Selectman meeting. 1) The Steering Committee asked the town to grant an exception to the town's regulation on not having new town buildings named. The Selectman reviewed the regulation and will address this after further study. 2) The need to have a Referendum in the near future, so a new Senior Center can be completed before the present location's lease is up.

5. Request for Proposal:

The request for proposes for the conceptual designs are due from architects on July 28. It is hoped a contract for the work can be authorized by August 5, 2011. This should allow time for the work to be completed by the beginning of September.

6. Site Evaluation:

The town's engineers Buck and Buck have been issued a PO for the work and they are hoping to have it completed the first part of August.

7. Senior Center Timeline:

The project's timeline will be adjusted once the conceptual designs are completed.

8. Special Meeting Board of Selectmen:

The Selectman will review the non-naming regulation at their special meeting on July 25, 2011, as it relates to the committee's exception request.

9. "Supporting Senior Life" Capital Campaign:

A key part of the campaign is the naming of the rooms and the building.

10. "Chris Dailey Ellington Senior Center Golf Tournament"

The Golf Committee will be having their first meeting tonight.

11. Senior Center Tours

See item 2

12. Fundraising Activities:

Morris Webber will be putting together an outline for a candy sale drive for the Committees review.

It was the consensus of the committee that all donations from the Golf Tournament could be credited to sponsorship for the Senior Center's new building.

13. Marketing/Fundraising Presentation:

The presentation materials will be finalized the beginning of September, so as to be available before the Golf Tournament.

14. Other Items:

Next meeting will be scheduled for Wednesday, 3:00, Aug 3, 2011 at the Annex Building.

Respectively submitted by Peter Williams